

Course Evaluation -

Each participant will give feedback regarding the material delivered, the relevance to the topic, etc. The evaluation will provide options ranging from (poor - excellent) to help determine these results.

The extent to which the course met the learning objectives;

The adequacy of the instructor's mastery of the subject;

The utilization of appropriate teaching methods;

Efficiency of the course mechanics, e.g., room, space, lighting, acoustics, audio/visuals, handouts, etc.;

The applicability or usability of the new information;

Please complete the course evaluation on the following pages

*You must return this evaluation to your trainer in order to receive your certificate of completion
Your honesty and feedback will help us to maintain excellence and integrity in our training programs

Presentation of Content -

- 1) *The instructor clearly presented the skills to be learned*
- 2) *The instructor effectively presented the tools (e.g. materials, skills, and techniques) needed*
- 3) *The instructor effectively presented concepts and techniques*
- 4) *The instructor presented content in an organized manner*

Clarity of Expectations or Directions -

- 1) *The instructor explained concepts clearly*
- 2) *The instructor provided guidance for understanding course exercises*
- 3) *The instructor increased my understanding of course material*

Helpfulness/Availability -

- 1) *The instructor was helpful when I had difficulties or questions*
- 2) *The instructor provided clear constructive feedback*
- 3) *The instructor provided meaningful guidance on my progress/work*

Overall Teaching Effectiveness -

- 1) *The instructor guided the discussion well*
- 2) *How successful was the instructor in creating an environment that was conducive to learning?*
- 3) *How would you rate the overall effectiveness of the instructor's teaching?*
- 4) *The instructor encouraged critical engagement with the material*
- 5) *The instructor encouraged student questions and participation*

Application & Specific Skill Development -

- 1) *The course developed my ability to interact with diverse groups of people*
- 2) *The course provided guidance on how to become a competent professional*
- 3) *The course helped me understand ethical issues involved*
- 4) *The course developed my communication/presentation skills*

Theory/Content Knowledge -

- 1) *The course developed my ability to apply theory to practice*
- 2) *The course provided the opportunity to practice the skills required in the course*
- 3) *The course allowed me to synthesize fundamental knowledge and skills*
- 4) *The course gave me a deeper insight into the topic*

Course Overall -

1) *How satisfied were you with this course?*

2) *Please identify what you consider to be the strengths of the course.*

3) *Please identify area(s) where you think the course could be improved.*

4) How likely would you be to recommend this course to another interested professional?

Name: _____

Date: _____

Course location: _____